

# **South Grand Prairie Warrior Basketball Booster Club**

## **Bylaws**

### **Article I Name and Location**

The organization shall be known as the Warrior Basketball Booster Club. Headquarters shall be at South Grand Prairie High School located at 301 Warrior Trail, Grand Prairie, Texas 75052.

### **Article II Objectives**

The Club is an independent non-profit organization, organized to support the Team.

- The sole function is to support the activities of the designed program.
- Promote a closer relationship between the parents, students, and staff in an atmosphere of mutual cooperation, support, and respect.
- Provide support to the school and its staff, so they will have the greatest opportunity to help our youth achieve their goals.
- Provide resources, both human and financial, to Team activities. Promote and recognize the Team and the students' accomplishments.

Activities of the Club shall not conflict with UIL rules and shall act in accordance with UIL Booster Club Guidelines, and GPISD Booster Club requirements. All Booster Club activities must have the approval of the head coach.

### **Article III Membership and Dues**

Any person of good moral character who is interested in aiding, promoting, and supporting athletics at South Grand Prairie High School shall be eligible for membership.

- All Members shall be subject to such dues, rules, and regulations as presented in this addendum.
- Membership dues will not be refundable.
- Membership dues for each member of the family shall be \$40 per year.
- Violation of any provision of this by-law by a member, may result in expulsion

## **Article IV Fiscal Year**

The Fiscal year of the club shall begin the first day of September and end at midnight the last day of August of the following year.

## **Article V Officers**

**Section 1:** To serve as a Board Officer of the Club, a nominee must be an active member in the Club. The elected officers shall be as follows:

- One (1) President
- One (1) Vice President
- One (1) Treasurer
- One (1) Secretary

### **Section 2: Election Process**

- Election process for the Officers will be clearly outlined in the Club's Addendum.
- Nominations- The members of the nomination committee will be composed as follows:  
(a) The officers from the current year (b) The boys' basketball head coaches (c) The high school Principal
- No Officer shall be permitted to hold more than one office at a time.
- Only one member of a family may serve as an Officer at one time.
- Employees of the district shall not serve in a financial capacity of this organization.
- The procedures for transition from the previous year's Board to the new Board will be outlined by the head coach. \*It is recommended that the candidate for President is to have served as an Officer for the Board in a prior term.
- The officers shall be elected by the first meeting of the school year and serve until their successors are elected. Any elected officer who is unable to fulfill his/her term will be replaced by the President.
- It is the expectation that outgoing Board members should serve as mentors to incoming Board members.

### **Section 3: Responsibility of the Board Officers**

#### **President**

- Chief executive officer of the Club.
- Preside at all meetings of the organization.
- Appoint who will sign all checks written on behalf of the club.
- Meet with the head coach or designee to report Booster Club activities at their request.
- Resolve problems in membership.

- Meet at minimum once a month with the treasurer to review the organization's financial position.
- Assists with staffing and stocking the concession stand.

### **Vice President**

- Preside at meetings in the absence of the president.
- Perform administrative functions as delegated by the president.
- In charge of staffing and stocking the concession stand.

### **Treasurer**

- Authorized custodian of the funds for the organization.
- The Treasurer receives all monies, deposits same, and makes disbursements of funds as needed.
- Issue a receipt for all monies received.
- Present a current financial report including bank statements, bank reconciliations, and financial statements monthly to the Board Officers and head coach. Copies shall be available for review by all Members of the Club in a reasonable timeframe, if requested.
- A yearly financial report shall be submitted to the head basketball coach by the end of January each year.
- File annual IRS form.
- Assist with staffing and stocking the concession stand.

### **Secretary:**

- Keep accurate records of the proceedings of the organization and reporting to the organization.
- Ensure accuracy of the minutes from meetings.
- Conduct and report on all correspondence on behalf of the organization.
- Assist with staffing and stocking the concession stand.

## **Article VI Meetings**

**Section 1:** The Club will conduct regularly scheduled general meetings. Notice of all meetings of the organization should be published seventy-two hours prior to the meeting date. The notice must clearly communicate date, time, and items to be discussed at the meeting. All Booster meetings must take place on school premises.

**Section 2:** Special meetings may be called by the President or members of the board as necessary.

**Section 3:** The order of business of any meeting shall be as follows:

- Call to order
- Establish quorum
- Discuss and revise the minutes from previous meeting
- Old Business
- New Business
- Adjournment

### **Article VII Fundraising**

All fundraising activities shall be reviewed and approved by the head coach/athletic director.

### **Article VIII Amendment of Constitution**

This constitution may be amended in the following manner: By an affirmative vote of the majority of the members in good standing at a regular meeting of the club when notice of intent to change the constitution has been previously announced.